

PHILOSOPHY

We believe that every child is unique and, therefore, has a right to learn and be treated as an individual. The faculty, staff, and volunteers have the responsibility to accept each child at his own level of development and provide the basic foundation for educating the whole child: academically, socially, emotionally, and physically.

SCHOOL DAYS

The school day for students begins at 8:55 a.m. and ends at 3:25 p.m. **Students should not arrive prior to 8:25 a.m., as there is no supervision.** Children should not be left on the school grounds after 3:55 p.m. unless the parent is present to supervise. **Students left after 3:55 p.m. will be taken to the after school program and a fee will be charged.** The Wakulla County Senior Citizens Center offers before and after school care on the school grounds for a fee. **Please contact them directly at 926-7145 to make arrangements.**

ATTENDANCE

Daily attendance in school is critical for academic success. Please make sure your child arrives at school on time and **you refrain from picking them up prior to dismissal.** If your child is absent from school please send a written note or doctor's excuse upon their return. Perfect attendance will be awarded only to students who are in attendance each day and are in class for the majority of the academic day. Please refer to the Wakulla County Code of Student Conduct and Attendance booklet.

REPORT CARDS

Report cards are issued every nine weeks. Again this year students will receive a grade in Language Arts that includes: reading, writing, and language skills. Progress reports will be issued for all students at the end of every four weeks. See calendar on back for specific dates.

GRADING SCALE & ELA CATEGORIES

Kindergarten, Pre-First, and Special Area

E – Excellent	ELA= 50% Foundational Skills
S – Satisfactory	30% Writing
N - Needs Improvement	20% Speak/Listening
U - Unsatisfactory	

First – Fifth Grade

A - 90 to 100 (Excellent)	ELA= 50% Reading
B - 80 to 89 (Above Average)	30% Writing
C - 70 to 79 (Average)	10% Language
D - 60 to 69 (Below Average)	10% Spelling
F - 0 to 59 (Failure)	

ACADEMIC AND EFFORT AWARDS

Each nine weeks students are awarded ribbons for their accomplishments in academic achievement, academic improvement, citizenship/work habits, and attendance. These ribbons are included with report cards each grading period. Achievement in the classroom is recognized with an awards program at the end of the school year. Students may earn ribbons, medallions and trophies for high academic honors, as well as citizenship, attendance, and academic improvement. Students may also earn a "Shadeville Reading T-Shirt" by meeting their grade levels reading goal. Each semester students may go to the Accelerated Reader store and purchase items using points earned through the schools Accelerated Reading Program. At the end of the school year students reading a million or more words are rewarded with a reading party.

COMMUNICATION

Your child's teacher will communicate with you during the school year regarding your child's progress. You will be contacted in person, by letter, e-mail, or by telephone.

Each classroom teacher will provide parents with a newsletter containing important information concerning upcoming events and class assignments at least monthly. **If concerns arise about your child, parents should first discuss the problem with the teacher.**

Parent conferences may be scheduled between 8:10-8:45 a.m. or after 3:30 p.m.

The principal distributes *The Warrior Way* each month with school information such as lunch menus, upcoming events, parent tips, educational web sites, current news, and recognition. This publication can be found on-line at our school's website.

DISCIPLINE

Proper student conduct and behavior are fundamental to the educational process. Teachers and staff will maintain a classroom management system that is consistent with a productive learning environment. A list of classroom rules and consequences from your child's teacher will be sent home the first week of school. Additionally, classroom teachers will continue to implement "The Positive Behavior System" into their classrooms expectations to direct and encourage students to make good decisions. At the end of each nine weeks students earning an "E" in both citizenship and work habits will participate in a fun-filled grade level activity.

SCHOOL WIDE STUDENT EXPECTATIONS

These basic principles help us create a positive and effective learning environment. Shadeville students will:

1. Take pride in our school. Helping make it a clean and organized place to learn.
2. Accept responsibility for their behavior.
3. Respect and obey teachers, staff, administrators and volunteers.
4. Be kind and respect peers feelings and their property.
5. Follow the school's rules and maintain a safe, orderly classroom, playground, and lunchroom environment.
6. Maintain quiet, orderly halls – remember others are working.
7. Aim high with a positive attitude. You can do it!
8. Think it through/seek help if needed before acting.
9. Hats, caps, toys, radios, beepers, and electronic games are not allowed at school.
10. Cell phones must be turned off and kept in the child's backpack at school. The school is not responsible for electronics brought to school.

BUS RULES

Students are to conduct themselves properly at all times while waiting for the bus and while aboard the bus.

1. Students will ride their assigned bus and depart from the bus at their designated stop.
2. Students will board, depart, and cross the road way per instructions from their bus driver.
3. Bus drivers will assign students seats and students will sit in their assigned seat.
4. No portion of a student's body should be outside of the bus while the bus is moving.
5. No live animals, balloons, glass containers, tobacco products, band instruments and class projects which interfere with seating, or mood modifying substances are permitted on the bus.
6. Eating, drinking and chewing gum is not permitted on the bus.
7. Student's parents will be responsible for any vandalism on the bus.
8. Any behavior that adversely affects the safety or well being of others riding the bus will be handled by the school's administration.

VISITORS ON CAMPUS

All visitors on the campus MUST use the main entrance. Please check in at the front desk upon arrival. You will receive a Visitor's Pass to wear while on campus. Be sure to also check out when your visit is complete. Student safety is a top priority!

AFTERNOON STUDENT PICK-UP

For your child's safety we asked that you use the designated car line for dropping off and picking up students daily. Students will exit at the double doors beside the computer lab. They will wait on the benches until your car pulls into the loading area. Please enter the first drive on your right when you arrive, wait your turn in line, and have your school pick up identification on your dash. **Although this procedure may be of some inconvenience it provides a measure of safety for our students.** Please refrain from taking your child out of school before 3:25 p.m. unless you have a medical appointment. This practice disrupts the classroom learning environment.

PM BUS NOTES

Please send a note with your child if he/she is to ride a different bus, go to after school, or get off at a different location. **You may also call the school for this purpose, but please call prior to 1:00 p.m. (unless it is an emergency), after bus notes are sent messages interrupts the education process for everyone, including your child. Bus notes are delivered to the classroom at 2:30 p.m. No changes will be made after that time.**

PLAYGROUND RULES

Fresh air and exercise are important for proper student development. All children will play outside unless they have a doctor's excuse or a daily excuse signed by the parent. Students are not allowed to leave the school grounds. The following are not permitted: chase, tackle football, skateboards, roller skates and blades, headsets, radios, piggyback riding, hand-held electronic games, jumping from swings, improper use of equipment, or rock throwing.

STUDENT DRESS

Students are expected to dress appropriately for school, safety, modesty, and the weather. **Mini-skirts, short shorts, tank tops, hats, sunglasses, baggy pants, midriffs, spaghetti strap shirts, shirts displaying inappropriate language or pictures, high heels, wheeled shoes, and flip flops will not be permitted.** For safety reasons tennis shoes should be worn on P.E. days.

PARENT-TEACHER ORGANIZATION

Shadeville's PTO is a vital part of our school's success. The PTO sponsors one fundraiser each year. The **FALL FESTIVAL** is scheduled for October 8th from 2:00 p.m. - 7:00 p.m. We encourage you to become involved. Please contact your child's teacher or an administrator to join in the fun!

PARENT VOLUNTEERS

Parents are needed as school volunteers to assist classroom teachers with instructional and clerical duties. We are proud of our parent volunteer program and encourage your participation. To volunteer in the school an orientation and registration is necessary. Volunteers are accepted throughout the year. Volunteer hours count toward the Golden School Award. We have earned this award for 35 years. An orientation will be scheduled the first month of school with Mrs. Susan Brazier, Principal. **Children are not allowed to accompany volunteers while they work at the school.**

SCHOOL ADVISORY COUNCIL

Shadeville's School Advisory Council (SAC) is composed of parents, administrators, teachers, staff members, and community leaders who work together to develop on-going improvement goals of our school. Meetings are open and all parents are invited to attend. If you are interested in being an active member of the SAC, please contact your child's teacher at 926-7155 or Jennifer Redfern / chairman at jenniferredfern@wcsb.us.

CAFETERIA RULES

After going through the serving line, students will sit at their designated table. The students will empty their own trays and return to their original seats and wait for dismissal. Students are to enter and leave the cafeteria in an orderly manner. Students are expected to control their behavior while in the lunchroom. We expect students to behave like ladies and gentlemen. Lunchroom behavior problems will be communicated to the classroom teacher or school's administration.

SCHOOL LUNCH POLICY

All students will be offered breakfast and lunch at no cost for the 2016 – 2017 school year. Students may wish to place funds in their lunch account to purchase additional milk or food items. ~~Students may pay online at www.schoolbucks.com.~~

LOST AND FOUND

Please write your child's name on their coats, sweaters, lunchboxes, and backpacks with a permanent marker before coming to school so that they can be returned to them if the item becomes lost at school. We make every effort during the school year to return lost items to your child, but unlabeled items are **rarely** claimed and are eventually given to local charities. Encourage your child to check for lost items as soon as they are lost.

MEDICATION POLICY

All medications to be given to a student during school hours must be delivered to the school nurse by an adult. It must be in the original container and be accompanied by a written statement from the child's doctor as to need and/or a note from the child's parent giving consent to administer the medicine. **This policy applies to over-the-counter medicines, as well.** Medical release forms are enclosed.

HEAD LICE

All Wakulla County school's have a no nit/lice policy. Head checks are conducted by the school nurse as requested by teachers. Students sent home must be brought back to school by an adult for clearance by the school nurse before returning to their classroom.

SUSPENSION AND EXPULSION

Suspension and expulsion are measures employed only after all other measures of correcting student behavior have been exhausted, and only in accordance with School Board policy. Refer to your copy of the 2016 – 2017. Wakulla County Code of Student Conduct /Attendance handbook online at www.wakullaschooldistrict.net.

TITLE I INFORMATION

Shadeville Elementary School is a Federally Funded Title I School. Title I funds are used to hire additional teachers, purchase supplemental materials at all grade levels, and to enhance our parental involvement opportunities throughout the school year.

Florida Schools Patriotic Bill

1003.44 Patriotic programs; rules.—

(1) Each district school board may adopt rules to require, in all of the schools of the district, programs of a patriotic nature to encourage greater respect for the government of the United States and its national anthem and flag, subject always to other existing pertinent laws of the United States or of the state. When the national anthem is played, students and all civilians shall stand at attention, men removing the headdress, except when such headdress is worn for religious purposes. The pledge of allegiance to the flag, "I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all," shall be rendered by students standing with the right hand over the heart. The pledge of allegiance to the flag shall be recited at the beginning of the day in each public elementary, middle, and high school in the state. Each student shall be informed by a written notice published in the student handbook or a similar publication pursuant to s. 1006.07(2) that the student has the right not to participate in reciting the pledge. Upon written request by his or her parent, the student must be excused from reciting the pledge, including standing and placing the right hand over his or her heart. When the pledge is given, unexcused students must show full respect to the flag by standing at attention, men removing the headdress, except when such headdress is worn for religious purposes, as provided by Pub. L. ch. 77-435, s. 7, approved June 22, 1942, 56 Stat. 377, as amended by Pub. L. ch. 77-806, 56 Stat. 1074, approved December 22, 1942.

